



MINUTES
MONTHLY BOARD MEETING
October 27, 2009
2nd Floor Boardroom
Goga Cho Building

PRESENT: Liz Wyman, Chair
Ruth Robertson, CEO
Andy Wong
Florence Catholique
Karen Hamre
Pawan Chugh
Kevin Mcleod
Robert Sayine (via Teleconference)
Les Harrison, Dir. Soc. Programs
Leanne Towgood, Dir. Population Health
Jo-Anne Hubert, Dir. Primary Health
Paul Gard, Dir. Finance & Administration
Bergen, EA (Recorder)

Regrets:

1. **CALL TO ORDER AND WELCOME**

The meeting was called to order by the Chair. The Chair welcomes everyone present.

2. **OPENING PRAYER/REFLECTION**

3. **CONSIDERATION OF AGENDA**

3.1 **Additions/Changes to the Agenda:**

- Add PHCC Naming process
- Add meeting evaluation as a standing agenda item.

3.2 **Approval of Agenda**

MOTION: That the Yellowknife Health and Social Services Board amends the Agenda to include the Primary Health Care Clinic Naming process and include meeting evaluation as a standing agenda item.

MOVED BY: Andy Wong
SECONDED BY: Kevin McLeod

ALL IN AGREEMENT – CARRIED

3.3 Disclosure of Conflict of Interest
None noted.

4. NOTICE OF TRUSTEE LIABILITY

Ruth Robertson, CEO reported that all obligations are current and with one outstanding lawsuit.

5. MINUTES

5.1 Approval of Minutes: September 23, 2009

MOTION: That the Minutes of the Board Meeting held on date be approved.

MOVED BY: Karen Hamre

SECONDED BY: Pawan Chugh

ALL IN AGREEMENT – CARRIED

6. BUSINESS ARISING

6.1 H1N1 Influenza Update

Leanne Towgood, Director of Population Health, provided an overview of the H1N1 vaccination campaign. The goal was to vaccinate the entire population of the NWT. The response from the public has been beyond expectation, with over a thousand residents a day being vaccinated at the Multiplex location alone. YHSSA had also vaccinated residents at Aven Manor, the Salvation Army and Centre for Northern Families. The Department of Health and Social Services (DHSS) sent teams of nurses to the communities, including Lutsel K'e. YHSSA staff had already started the vaccination program in Fort Resolution.

Jo-Anne Hubert, Director of Primary Health Care, reported the Influenza Assessment site, located at Frame Lake Community Health Clinic, had been seeing approximately 17-18 clients per day with mild to moderate illness. There were plans to increase services should the demand increase. Activity reports are shared with Stanton Territorial Hospital.

Question: What advertising is being done for the ongoing vaccinations and how students studying outside of the NWT will get their vaccinations. There have been ads indicating that the public can go to Public Health daily from 3:30-4:30 daily if they had not been able to attend the week long mass campaign at the multiplex. The seasonal flu vaccine had been deferred until the H1N1 vaccines were completed. The seasonal flu campaign will

include satellite locations as usual, including the Co-op and Northern United Place. Information has been provided to students that are studying out of territory to ensure they have access to the vaccine where they are studying and if not plans are underway to accommodate them when they are home at Christmas.

6.2 Nutrition Update

Robert Sayine joined the meeting via teleconference.

Discussion ensued regarding healthy eating in the communities and the availability of reasonably priced fresh food. Subsidies for food had been suggested, and transportation costs were identified as a factor in high costs of healthy foods.

The “healthy food basket” information will be shared with the MLAs at the meeting later this month. Nutrition is a high priority in the Foundation for Change for prevention of illness.

Question: Is there a lower mark up on “junk food” in the stores in Ft Resolution and Lutsel K’e?

Answer: This rumour has been dispelled. There is a higher mark up on “junk food”.

Discussion

Economies of scale are a significant factor, if only one person purchases a specific type of health food the store will not bring it in because the cost is high for items when they are not purchased and have to be thrown out. People need to work together to identify the healthy foods they want to purchase and communicate these to the store owner. If people buy the product, the owners will bring in the items,

As a Health Authority, we can encourage people to eat healthy foods and provide education in this area. It was suggested that nutritionists could assist store managers to identify healthy choices. Not necessarily bringing in different food, just a healthier version of what they may already have in stock such as whole wheat options or low sodium options.

Nutrition education will be more successful for younger families but it is harder for Elders to change their behaviours. For this reason, the Elders Lunch program in both the communities is very beneficial. Many of the elders do not have jobs, are low income, and make full use for the healthy lunch time meal provided by this program.

The Nutritionist will be asked to meet the Co-Op Board in both Lutsel K'e and Fort Resolution talk to the purchasers to see what options can be identified in pricing or types of foods purchased and offered by the stores.

6.3 Strategic Planning

Doug Macnamara will be facilitating the Strategic Planning session being held on December 7th. It has been approximately five years since a complete review was done and there have been many changes in program delivery. The Authority's Vision, Mission and Values will be revised. YHSSA's critical success factors will be reviewed to ensure they are providing the appropriate framework for the direction of the Authority.

The Board indicated that the Vision continues to be reflective of the future direction for the Authority. Work will be done on the Mission. The communities served by YHSSA should be listed in alphabetical order. The present tense should be used and the focus should be on the client. It needs to be brief and the words used should be simple and easy to understand. Accountable is necessary to the people programs are delivered to. Suggestions include incorporating physical and emotional well being, community and holistic care.

6.4 MLA Lunch

The MLA lunch meeting is tentatively planned for November 20th. As some members are not available, an alternate date of November 23rd was suggested. Items for the agenda include: Primary Health Care Clinic, Day Shelter, H1N1 Update, Child Welfare Review and Board Reform.

Florence requested a copy of the last MLA – YHSSA meeting minutes.

7. NEW BUSINESS

7.1 Deficit Reduction

SMT presented its Budget Balance Plan for 2009-10. Paul Gard, Director of Finance & Administration, thanked Grant and the rest of SMT for their assistance with the plan. YHSSA has identified opportunities for the potential for additional funding, including NGO surplus, supplemental funding requested from the Department of Health and Social Services (DHSS) and revenue generation opportunities. Vacant positions in the NP program have been identified as an opportunity in cost reduction. Northern Grad funding for social workers will be included. Staffing and supplies for H1N1 will be identified for cost recovery through the GNWT to the Federal Government.

The EMR project was going to be funded by the GNWT, however, the GNWT has deferred the original project. This put the PHC Clinic plans in

jeopardy as the clinic plans were based on a fully functioning EMR. Based on this, the Board instructed YHSSA to proceed with rolling out the EMR. YHSSA will work with the DHSS to identify funding for salaries and benefits related to the EMR implementation.

Implementation of the Rycon Group Home program has been delayed until January 1, 2010. The vaccine fridges recently purchased for use in the H1N1 campaign will be charged back to Public Works and Services (PWS) as they are part for the PHCC project. The servers required for the PHCC are part of the capital costs of the project. YHSSA is carrying several unfunded positions that have an impact on the budget.

The impact of the collective agreement cannot be fully calculated at this time. YHSSA will recalculate the forecasted budget based on the new agreement. Some supplemental funding from FMBS may be received.

The budget can be balanced with these initiatives, given our current projections. Accurate third quarter results will be presented at the November 30th Board meeting.

A Board Member asked about the hard and soft numbers regarding the projected deficit. The largest numbers are questionable at this time. The EMR project had been previously funded. As we are proceeding with implementation of the EMR we anticipate receiving financial support for the project from the GNWT.

The CEO thanked SMT for their work in formulating the current strategy outline for deficit reduction and their continued work to find efficiencies in operations and opportunities in revenue generation.

7.2 Board Policies for Review: (BP-052 Safe and Supportive Environment; BP-054 Relations with the Media; BP-057 Recruitment and Performance Evaluation of the CEO)

There was discussion on the three policies up for review. It was decided to implement a two year review schedule instead of the current one year review.

MOTION: That the Yellowknife Health and Social Services Board approve Policy 052 and 054 and implement a two year review schedule for these polices.

MOVED BY: Florence Catholique
SECONDED BY: Karen Hamre

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After discussion, it was decided to revise Policy 057 which currently says “The Board establishes a Chief Executive Officer Recruitment Committee” to say “The Board establishes a committee to recruit the CEO”. Where it states “The Board establishes a Chief Executive Officer Performance Appraisal Committee, which includes the Board Chair and other Board members at the direction of the Board” should be revised to say “The Board establishes a Chief Executive Officer Performance Appraisal Committee, which includes the Board Chair and other Board members at the discretion of the Chair”. The current policy states “the recommendations are provided to the Deputy Minister, Health and Social Services” and should be changed to “the recommendations are provided to the Chair”.

MOTION: That the Yellowknife Health and Social Services Board approve Policy 057 with the above changes and implement a two year review schedule.

MOVED BY: Florence Catholique
SECONDED BY: Karen Hamre

ALL IN AGREEMENT – CARRIED

7.5 CEO Report

Ruth highlighted a few areas of her CEO Report (see attached).

There was discussion regarding Elders believing they were vaccinated for the “swine flu” in 1977. It was indicated that this was a different strain of influenza and people should be encouraged to get the H1N1 vaccination.

The Board indicated that they would like to review the results of the AGM evaluation in June, as part of the preparations for next year’s AGM.

8. PRIMARY HEALTH CARE CLINIC UPDATE

8.1 Primary Health Care Clinic

Les Harrison, Director of Social Programs, provided an update to the Board on the Primary Health Care Clinic Project. There are a few outstanding design issues that are in the process of being resolved with PWS. The second floor office space the clinic is 40% completed. The staff schedule is currently under review by the Union. Move in planning is underway, this includes communications planning. Construction is expected to be complete by the end of March 2010.

The Board requested to have a walk-through on site of the new clinic at the December meeting. If this can not be accommodated a presentation on the PHCC will be provide at that meeting. Safety equipment is required for visitors to the construction site.

8.2 PHCC Naming

YHSSA is waiting for confirmation from the Minister's Office on the name for the new clinic. Board representatives will follow up on this matter.

9. NEXT MEETING:

The preferred date for the MLA meeting is November 23rd, with the alternate date being November 20th. The Deputy Minister of DHSS has accepted an invitation to attend the next regularly scheduled meeting on Tuesday, November 24th.

9.1 Meeting Evaluation

Board members completed the meeting evaluation.

10. ADJOURNMENT @ 8:00 pm.

MOTION: That this meeting of the Yellowknife Health and Social Services Board be adjourned.

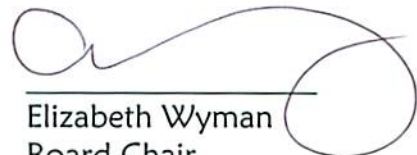
MOVED BY: Andy Wong

SECONDED BY: Kevin McLeod

ALL IN AGREEMENT – CARRIED



Tammy Brenton
Transcribing Secretary



Elizabeth Wyman
Board Chair