



**MINUTES
MONTHLY BOARD MEETING
MARCH 27, 2006
Main Boardroom, Jan Stirling Centre
at 2:30 p.m.**

PRESENT: Liz Wyman, Chair
Greg Cummings, CEO
Leone Erasmus
Irene Fatte
Karen Hamre
Jan Stirling
Dale Mainville, EA (Recorder)

GUESTS: Jill Christensen
Paul Gard
Les Harrison
Ruth Robertson

REGRETS: Kevin McLeod
Robert Sayine

1. CALL TO ORDER AND WELCOME

The meeting was called to order at 2:20 p.m. by Liz Wyman, who welcomed everyone present.

2. OPENING PRAYER/REFLECTION

The Reflection was done by Irene Fatte.

3. CONSIDERATION OF AGENDA

3.1 Additions/Changes to the Agenda

- Add 9.2 Access to Doctor of the Day in Clinics – Jan Stirling
- Add 9.3 Retirement gift for Dave Murray

3.2 Approval of Agenda

MOTION: That the Yellowknife Health and Social Services Board accepts the Agenda as amended.

MOVED BY: Leone Erasmus

SECONDED BY: Jan Stirling

ALL IN AGREEMENT – CARRIED

3.3 Disclosure of Conflict of Interest
There were none.

4. NOTICE OF TRUSTEE LIABILITY

Greg Cummings reported that all financial obligations have been met by YHSSA, there are no outstanding liabilities. The legal matter previously reported regarding a physician is ongoing and the Board was advised that there is one possible lawsuit involving a physician who fell and injured himself on a property that is leased by YHSSA. The landlord feels that YHSSA is liable.

5. APPROVAL OF MINUTES – Meeting held on February 28, 2006

MOTION: That the Minutes of the Board Meeting held on February 28, 2006 be accepted as presented.

MOVED BY: Leone Erasmus

SECONDED BY: Irene Fatte

ALL IN AGREEMENT – CARRIED

6. BUSINESS ARISING

6.1 Feedback Policy

Karen Hamre reported that the feedback policy was reviewed by Phyllis Sartor, YHSSA's Policy Development Coordinator. Phyllis asked Karen to remind the Board that the Authority is developing an administrative directive on complaints and commendation and there was discussion as to whether the two should be joined. It was agreed that the Board should have a separate policy. Karen will prepare a final draft of the policy for the Trustees. As well, other information from the administrative directive will be incorporated for the next Board meeting.

6.2 Board Training Policy

Irene Fatte suggested that aboriginal orientation be included in the policy as part of Board training. Liz added that we are still waiting for a presentation from Health Canada to inform the Board about the content of the treaties, NIHB, etc.

ACTION: Kevin McLeod to add to the draft policy that orientation should include a tour of facilities in all communities.

8. PRESENTATIONS

8.1 YHSSA Budget 2006-07 – Paul Gard

Copies of the Budget were circulated by Paul and he provided a detailed powerpoint presentation. Paul took questions from the Board, following which the Chair asked for a motion of approval.

MOTION: That the YHSSA Board approves the 2006-07 Budget as presented.

Moved by: Karen Hamre
Seconded by: Leone Erasmus
ALL IN AGREEMENT; CARRIED.

8.2 Symposium Results – Guest: Jill Christensen
Jill reported that the “Strengthening Connections” Symposium was a really good opportunity for staff. We have received a draft report on the Symposium from the facilitator, Lesley Bainbridge. The report itself is a vision for a case management model and also contains the principles for a case management model. One of the strategic actions that has resulted is to bring together a group of front line and senior management staff. Another point was the area of being comfortable with what people do professionally, as in protection of their profession. We will try to break that down to promote inter-professional collaboration. There is an education and training goal as well as an action plan to attain that goal. Jill informed the Board that she would like to advertise the results. We will send an executive summary to all participants as well as posting the results on our website. Liz suggested that perhaps we could promote this inter-professional collaboration with an ad campaign. Jill Christensen will also provide a copy of a CD to all Board Members.

7. **BRIEFING NOTE ON DAVID PEACHEY REPORT** – Guest Dr. Ewan Affleck
The Briefing Note was circulated. On questions from the Board, regarding the Electronic Medical Record, Ewan informed the Board that having an EMR does positively affect recruitment. As for financial implications, Paul confirmed that the third party billing could be the biggest problem. Greg added that with EMR, the data is collected at source.

Ewan clarified that the GSCHC is digitally oriented, but as an Authority, we have to be cognizant of the territorial system. A territorial EMR project is in the works, with Sierra Systems, to find solutions and it is important to find a charting system that works for all.

Point 1: Consolidated Clinic - On questions regarding this point, Greg replied that there has been discussion about the need for a Clinic like GSCHC. It is actually a model for the consolidated clinic. As well, there is a need for a hassle-free clinic with multi-disciplinary care. The GSCHC may still be needed in Yellowknife after the larger clinic is opened for a different type of clinic service. The target is 2009 for opening, however, Greg stated that there are some people who are more supportive of putting funding into the Stanton Master Development Plan.

The Board agreed that in its response to the Minister the focus should be on the Continuum of Care. Greg added that it is important to be attentive to the relationship between YHSSA and Stanton in the response.

Point 4: Services to the Kitikmeot region – Concerns were raised by the physicians on this, because of transfers of patients, etc. The main physician concern is that this does use up physician resources outside of their contracts with YHSSA. Greg stated that it would be preferable to have a more comprehensive agreement in order to clarify the relationship with Kitikmeot and YHSSA, not between Kitikmeot and the physicians. It is a service that should be formalized. The Board agreed that it is not necessary to write to the Minister on this point.

Point 5: How consultants are used and how we need to have a better way to tap into Northern solutions instead. The Board feels that a communication plan would be preferable so we can decide how to use the consultant resources. Liz thanked Ewan for attending to address the Board.

ACTION: Liz and Greg will prepare a draft letter to the Minister in response to the David Peachey Report. The draft will be sent to the Trustees for comments this week so that it is finalized prior to the JLC meeting on April 4.

9. OTHER BUSINESS

9.1 Discussion on MLA Meeting

Karen suggested that the Trustees should meet just prior to the next MLA meeting on May 23 as a Board. Also, Karen referred to Dave Ramsey's comment on holistic medicine. It was suggested that a discussion paper be done for the Board, highlighting what types of services are available. Greg mentioned that we have hired a doctor who does "Mind, Body Medicine" and performs acupuncture, but we were supposed to receive an evaluation from this doctor after 6 months on how this service reduces the demand on other services. This has not yet been received. We need to learn what types of aboriginal medicine are available and to decide if we will offer these services. It was noted that the Board needs to be prepared for questions on this.

9.2 Access to physicians – Jan shared information from a client who was unable to get an appointment with the doctor on call. Greg clarified that each Clinic has a 'doctor of the day' and that contact information should have been be more readily available to the client.

ACTION: Greg to advise the Manager, Clinic Services that all Clinic Reception staff should know who the doctor of the day is, so that people calling in have access to that information.

- 9.3 Retirement Gift for Dave Murray – Leone suggested that the Board send a card and gift to Dave. Agreed.

10. NEW BUSINESS

10.1 CEO Report

- A Manager for Midwifery Services has been hired, Wendy Baker. A communication strategy will be developed and it is felt that we can get funding for 3 more midwives.
- MJ Mclean, Manager of Clinic Services is leaving in June or July, so we will be recruiting for this position.
- The Nurse Practitioner job description for Manager is going out for job classification. We will initially start with three new NPs.
- Dale Mainville is leaving YHSSA in May.

10.2 Report from JLC

Next meeting: April 4 & 5

10.3 Update – Call for Nominations

An ad was placed for the seat on the Board and there are three people on the list.

11. NEXT MEETING

ACTION: Liz will contact Robert Sayine to establish a date in April for the Open Forum. It was agreed that the Board needs to look at the Review of the MOU prior to the meeting.

The next meeting following the Open Forum will be held on Tuesday, May 23 at 11:00 a.m., just prior to the noon meeting with the MLAs.

12. ADJOURNMENT - The meeting was adjourned at 5:15 p.m.

MOTION: That this meeting of the Yellowknife Health and Social Services Board be adjourned.
MOVED BY: Karen Hamre
SECONDED BY: Jan Stirling
ALL IN AGREEMENT – CARRIED.

Dale Mainville
Recording Secretary

Elizabeth Wyman
Board Chair