



MINUTES
MONTHLY BOARD MEETING
January 27, 2009
Executive Boardroom
Goga Cho Building

Present: Liz Wyman, Chair
Karen Hamre, Secretary
Andy Wong
Pawan Chugh
Robert Sayine (teleconference)
Florence Catholique (teleconference)
Leone Erasmus, Guest
Greg Debogorski, Guest
Ruth Robertson, CEO
Paul Gard, Director of Finance
Rachel Able, EA (Recorder)

Regrets: Kevin Mcleod, Vice -Chair

1. CALL TO ORDER AND WELCOME

The meeting was called to order by the Chair at 5:30 p.m. The Chair welcomed everyone and thanked former trustee Leone Erasmus for her years of service to the YHSSA Board. A plaque was presented to Mrs Erasmus.

2. OPENING PRAYER/REFLECTION

The Lord's Prayer was recited.

3. CONSIDERATION OF AGENDA

3.1 Additions/Changes to the Agenda:

MOTION: To amend the agenda to include an In Camera item to 8.2 and move Greg Debogorski's presentation forward.

3.2 Approval of Agenda – agenda approved.

MOTION: That the Yellowknife Health and Social Services Board accepts the Agenda as amended.

MOVED BY: Pawan Chugh

SECONDED BY: Karen Hamre

ALL IN AGREEMENT – CARRIED

3.3 Disclosure of Conflict of Interest
None noted.

4. NOTICE OF TRUSTEE LIABILITY

Ruth Robertson, YHSSA CEO, reported that all obligations are current. Two lawsuits have been closed, with one outstanding lawsuit at this time.

5. MINUTES

5.1 Approval of Minutes:

MOTION: That the Minutes of the Board Meeting held on November 25, 2008 be approved.

MOVED BY: Andy Wong
SECONDED BY: Pawan Chugh

ALL IN AGREEMENT – CARRIED

6. BUSINESS ARISING

6.1 Monitoring and Board Performance

A board sub committee was established to begin the process of monitoring and evaluating board performance. Discussion ensued regarding the various components of evaluation and the merits of reviewing processes used by other boards. Karen indicated the need to identify the rationale, the intended outcome and how the information would be used. A suggestion was to begin with self evaluation of the individual trustees role on the Board, peer evaluation, chair evaluation, performance as a team, evaluation processes and/or accomplishments and how well the Board is providing input to the CEO.

Board members discussed their experiences with evaluations of other Boards. Some Boards look at semi annual or annual evaluations, while some have a quick evaluation and discussion after each meeting. Some Boards use a yes/no format with comments, others prefer numbered choices.

Pawan suggested reviewing the skill sets each trustee brings to the table. Evaluation of attendance and engagement at meetings could be a

component. This process may assist in identifying training that may be required

Andy indicated he had been on Boards where evaluations were completed at the end of each meeting. This process was useful in determining the preparation/appropriateness of board material, the cohesiveness of the Board in their approach to problem solving and decision making, whether discussions conducted with proper governance or less structures. All comments were summarized, discussed with Board members with areas for improvement identified. Andy indicated that it would be useful for this Board and was a mechanism for the Board to gauge its own effectiveness.

Karen suggested the Board do something short at the end of each meeting and review then or have it reviewed couple of times a year. It was decided to have a simple evaluation at each meeting with a more detailed evaluation a few times a year.

Ruth indicated that one of the required organizational practices for accreditation is a Board governance/ leadership component that will include a monitoring and evaluation component. Accreditation Canada will at YHSSA in mid February to provide an overview of the accreditation process. In October 2009, YHSSA will participate in a readiness assessment to determine if the Authority is ready for a full accreditation survey. If successful in the first phase, the Authority will have a year to 18 months to prepare for a full accreditation.

7. NEW BUSINESS

7.1 Presentation: Dementia Facility Update

Greg Debogorski gave a PowerPoint presentation outlining the progress of the Dementia Facility. (Copy on file)

The original plans for the Dementia facility was projected at 25 million dollars with the current one scaled back to 15 million. A fundraising campaign began April 2008 to supplement the current budget.

Current admission policies for Aven Manor Court and Ridge are managed by the YACSS Board. Admissions to the Dementia facility will be determined by a territorial admissions committee. Terms of reference are being developed with admission criteria for ages 60 and over with a diagnosis of Alzheimer's or a related dementia.

There are plans to expand the current Aven Manor kitchen to be utilized for the Dementia facility. With the slope of the land there will be a basement

on the dementia facility and another level a meter and half lower than second level that goes to the Aven cottages.

Liz asked if the upcoming changes to the Supplementary Health programs will affect the facility. Greg stated that this will be discussed at the Aven Board meeting the next night.

Liz thanked Greg for his presentation and gave thanks to all volunteers and staff.

7.2 CEO Update:

Ruth outlined the Board Report (see file). There were no questions.

8. PRIMARY HEALTH CARE CLINIC UPDATE:

8.1 Primary Health Care Clinic

Les announced that a designer had been selected, has met with PWS and has been given the schematic design. On February 19th, the design will be approved and this phase will be completed and will move onto the design phase. There has been a lot of involvement from the eight user groups and working groups. There is a need to get everyone on board, so that people feel they are having input into the Clinic. It has been decided that all clinic space will be on the first floor with offices and group space on second floor.

YHSSA is currently working with a dedicated HR person and are looking at Job Description development and some changes to roles. The goal with HR is to solidify a plan by the middle of June.

Karen asked if there is a working group for the cultural component. Les indicated that they are currently working with daughter of Besha Blondin, who will provide information which may help with cultural orientation. A request for a culture group is being put forward, so that the environment of the clinic will be welcoming for all cultures.

Karen indicated that she is unsure what she should be doing as Board liaison. Les stated that to date the focus on communication has with internal stakeholders. Karen asked that when the schematic is completed that it be shown to public to say this is where we are. Ruth confirmed that once the walls and design is set up, it can be shared.

Karen spoke on the supplementary health benefits and asked if there was any consultation on this process. The Department wanted to do this April 1st, and seniors have mobilized on the issue. Lack of communications on process will affect seniors and anyone diagnosed with chronic disease. There were discussions on ways these changes may impact YHSSA's budget.

There is a request for a presentation by a representative of the Department of Health at next meeting. Ruth will check with Dana Heide, DM

8.2 In Camera:

MOTION: That this meeting of the Yellowknife Health and Social Service Board go In Camera.

MOVED BY: Andy Wong

SECONDED BY: Karen Hamre

ALL IN AGREEMENT – CARRIED

MOTION: That this meeting of the Yellowknife Health and Social Service Board go Out of Camera.

MOVED BY: Karen Hamre

SECONDED BY: Andy Wong

ALL IN AGREEMENT – CARRIED

9. NEXT MEETING:

The next meeting of the YHSSA Board will be held February 24, 2009.

10. ADJOURNMENT @ 8:00 pm.

MOTION: That this meeting of the Yellowknife Health and Social Service Board be adjourned.

MOVED BY: Florence Catholique

SECONDED BY: Andy Wong

ALL IN AGREEMENT – CARRIED

Tammy Brenton
Transcribing Secretary

Elizabeth Wyman
Board Chair