



**MINUTES
MONTHLY BOARD MEETING
August 28th, 2007
Main Boardroom, Jan Stirling
Building**

PRESENT: Liz Wyman, Chair
Ruth Robertson, CEO
Karen Hamre
Pawan Chugh
Andy Wong
Florence Catholique
Rachel Abel , EA (Recorder)

REGRETS: Kevin Mcleod
Leone Erasmus
Robert Sayine

1. CALL TO ORDER AND WELCOME

The meeting was called to order at 5:45 p.m. by the Chair Liz Wyman

2. OPENING PRAYER/REFLECTION

The Chair opened the meeting with a silent minute.

3. CONSIDERATION OF AGENDA

3.1 Additions/Changes to the Agenda:

3.2 Approval of Agenda

MOTION: That the Yellowknife Health and Social Services Board accepts the Agenda as presented.

MOVED BY: Karen Hamre

SECONDED BY: Andy Wong

ALL IN AGREEMENT – CARRIED

3.3 Disclosure of Conflict of Interest

None noted.

4. NOTICE OF TRUSTEE LIABILITY

Ruth Robertson CEO reported that all obligations are current and there are no outstanding items. There is one lawsuit still outstanding.

5. MINUTES

Approval of Minutes:

MOTION: That the Minutes of the Board Meeting held on June 26th, 2007 be approved as presented.

MOVED BY: Karen Hamre

SECONDED BY: Pawan Chugh

ALL IN AGREEMENT – CARRIED

6. BUSINESS ARISING

6.1 Northways Report: The Chair informs the Board that a letter has been sent from the Minister to the Tri Council in Fort Resolution. The report is now final. **Action:** Ruth to write up a summary of the recommendations and what YHSSA will be doing to address them. The summary will be reviewed at the next Board Meeting.

6.2 Board Representative Consolidated Clinic: Karen Hamre has offered to sit on the Committee. The main role for the position will be to communicate back to the Board from the Committee, as well as ensuring that the Boards vision for the Clinic is put through into the work plans. There is some discussion to ensure that there is cultural inclusion in the planning and development of the clinic. There are over 100 languages spoken in Yellowknife and this process has to be considerate of all cultures. Ewan informs the Board that there several Aboriginal centers of excellence in Canada that can be referenced.

7. NEW BUSINESS

7.1 Financial: 1st Quarter Review: Paul Gard speaks to the 1st quarter financial reports. There is currently a deficit forecasted due to the Department putting a cap on the physician budget. Looking to year end everything should be balanced with the exception of the physician budget. There are several management positions vacant: Manager of Clinic Services, Manager of Homecare and Community Coordinator in Lutsel K'e. Paul explains the different types of funding received. There is discussion on the way that physician funds are received, the cap does not take into consideration the amount of leave that physicians are entitled to and the amount of funding required to bring in locum coverage. Andy asks if more funding could have been recovered for Physician services if there wasn't a cap in place. The Chair did meet with the Minister on this issue and was told that services would not have to be shut down. There are now going to be three working groups established by the Department to look at the report from Mackay and partners as well as the current model used and next steps to resolve some of the issues. There is some discussion on the history of the transfer of clinics from private practices over to the GNWT. There are three regions affected by the funding cap, Stanton, Beaufort

Delta and YHSSA. There is further discussion on the use of locums and the guidelines on locum relief coverage.

By the end of the first quarter the department usually sends some funding target adjustments. There are some new initiatives from the department through the THAF funding. There will be a STI nurse in Public Health, Physician resident support through accommodations to expand the resident program (Stanton and YHSSA will equally cost share), an additional Home Support Worker and Homecare Nurse to support the communities. Foster Care rates are increasing to cover younger children. Minor capital funding has been reduced to \$48,000.00. YACCS special funding is flowed through YHSSA, and there has been a replacement of a tub in Avens Manor. There are a couple of reductions in funding, due to the transfer of Psychiatric services to Stanton, and the Family Violence Consultant funds will go from the Dept to YWCA instead of YHSSA. Pawan asks about the advertising expenses, and insurance costs as some buildings were evaluated a long time ago and the cost of replacement would be much higher now.

7.2 CEO Report: Ruth commends Paul and the finance staff. Les has been away for the last two weeks. Donna Allen has moved to the Department of Health as a Nursing consultant in Integrated Services. Ruth updates the Board on the Montessori closure. The Chair and Ruth have been invited to meet with the Minister to announce moving forward with the Dementia facility as Diavik has now partnered with the government for the project. The financial commitment is now in place to begin planning for the facility. Ruth updates the Board on the TB outbreak that began five months ago. Ewan adds that there is going to be a review of the current process used in the mgt of TB. Florence informs the Board that there was a big outbreak in Lutsel K'e in 1995, and she is concerned that it could happen again. Ruth updates the board that the new CEO Kay Lewis will be starting on September 5th, and the orientation is almost completed for her. Ruth will work with her over the next 3-4 weeks after she arrives. Ruth announces that the new Medical Director for YHSSA is Ewan Affleck, he is starting a three year term in the position. In EMR the two sites identified, Frame Lake Clinic for YHSSA and Stanton Eye Clinic will be rolled out soon. The Eye Clinic is scheduled first for November. Ewan informs the Board that he sits on the EMR Territorial Committee and they are looking at EHR, which uses digital transferring tools to help people do their jobs better, this could be in the form of X-rays being able to be read right away when taken in the communities as well as digital lab options this would help health centers receive results much faster. He offers to do a presentation to the Board. **Action:** To put on presentation listing.

Ruth states that YHSSA is working with the Department and YK Dene to look at a community health clinic in Dettah and N'Dilo. This would mean Homecare, Public Health and NP services in Dettah and Public Health and

Homecare in N'Dilo. In Fort Resolution there are now three nurses and one is an NP, we will be working with the community on the recommendations from the Northways report. Karen asks if the stability in Nursing will help reduce the deficit in Fort Resolution. Housing is an issue in both communities. In Lutsel K'e the Community Coordinator position is vacant and out for competition. If a suitable candidate cannot be found locally then we would like to look at hiring someone on a term and then have someone identified from the community to be mentored into the position. SMT have also talked about the cultural aspects required in the community wellness program and we would like to look at entering into an agreement with the Band to staff a cultural position. A trailer has been secured with housing for the supervisor of social programs and YHSSA will be leasing a second trailer until either the position of Mental Health and Addictions counselor or Community Coordinator is filled. There have been some requests for the healing through loss and grief workshop, and we are looking at a way to fund this in the community. A second vehicle was received on the barge in Lutsel K'e so we are now looking at how they will both be used as one is outfitted for a stretcher. Paul has attended the RMC meetings and they are looking at the transfer of program and services to Yellowknife. Dan O'Neill is the Chair of RMC. We are looking at trying to have a meeting in Lutsel K'e in September or October.

The issue of fee for service physicians in the NWT was discussed. While the majority of general practitioners in the NWT are employed by health Authorities on contract there are a few physicians who are self employed and bill the health care system under a fee for service arrangement. The challenge to the system is to be able to project and control costs as these costs draw down on the total NWT budget allocation for physicians. YHSSA has fee for service physicians and their fee for service charges are taken out of our total budget allocation for physician compensation. This issue has been identified with the department.

- 7.3 Report from JLC:** The Chair informs everyone that there has not been a recent mtg but there will be a teleconference on Thursday. There are still outstanding issues for discussion with the Minister on Physicians and THAF. The Stanton Advisory Committee is in the middle of working on the Strategic and Financial recovery plan for them.
- 7.4 AGM:** The AGM will unveil this year's annual report and will include a presentation from a NGO group. The Chair informs the Board that it is hoped that a representative from Bailey House and someone from NIHB and Extended Health Benefits can make the presentations for this year. The agenda will include approving the minutes from last year and electing a secretary and vice Chair.

- 7.5 Lutsel K'e Report:** Florence reads two letters that have been sent to the Deputy Minister from the Band Manager. The first requests a review of services in the community and the second requests information regarding the current programs and budgets for Lutsel K'e. Florence stresses the importance of having the Board meet with the leadership in the community. The Chair requests that the response requested in the letter to Florence be written by the Board Chair. Florence speaks to the increase in social issues in the community especially with the use of alcohol and drugs and the after effects of the suicide of a youth in the community. Florence would like to know the process for forwarding requests that come to her from community members to access programs and services. Florence speaks to the other issues in the letter and there is discussion on the issues raised. The Chair informs Florence that the response will be sent to the Band Manager and CC'd to her. **Action:** The Chair will send a response letter to the Band Manager and cc Florence. The Chair will send a letter to Florence outlining the communication process until the Community Coordinator position is filled.
8. **CONSOLIDATED CLINIC UPDATE:** Standing Item
9. **NEXT MEETING:** The next meeting is tentatively scheduled for September 24th, 2007. This will be a regular meeting and AGM to follow.
10. **ADJOURNMENT @ 7:24pm**

MOTION: That this meeting of the Yellowknife Health and Social Services Board be adjourned.

MOVED BY: Pawan Chugh
SECONDED BY: Andy Wong

ALL IN AGREEMENT- CARRIED

Rachel Abel
Recording Secretary

Elizabeth Wyman
Board Chair