



**MINUTES
MONTHLY BOARD MEETING
April 3rd, 2007
Main Boardroom, Jan Stirling
Building**

PRESENT: Liz Wyman, Chair
Ruth Robertson, CEO
Karen Hamre
Jan Stirling
Andy Wong
Kevin Mcleod
Leone Erasmus (teleconference)
Rachel Abel , EA (Recorder)

REGRETS: Florence Catholique

1. CALL TO ORDER AND WELCOME

The meeting was called to order at 5:35 p.m. by the Chair Liz Wyman

2. OPENING PRAYER/REFLECTION

Jan Stirling opened the meeting with a prayer.

3. CONSIDERATION OF AGENDA

3.1 Additions/Changes to the Agenda: Honoraria is added as item 6.5

3.2 Approval of Agenda

MOTION: That the Yellowknife Health and Social Services Board accepts the Agenda as amended.

MOVED BY: Karen Hamre

SECONDED BY: Kevin Mcleod

ALL IN AGREEMENT – CARRIED

3.3 Disclosure of Conflict of Interest

There were none.

4. NOTICE OF TRUSTEE LIABILITY

Ruth Robertson CEO reported that all obligations are current and there are no outstanding items. There is one lawsuit still outstanding.

5. MINUTES

Approval of Minutes:

MOTION: That the Minutes of the Board Meeting held on March 13th, 2007 be approved as presented.
MOVED BY: Karen Hamre
SECONDED BY: Jan Stirling
ALL IN AGREEMENT – CARRIED

6. BUSINESS ARISING

6.1 Board Training Policy: Kevin spoke to the latest draft of this document. It follows the same format as all of the other policies. Kevin will be having one more meeting with Phyllis to ensure proper terminology. The document should be ready for approval at the next Board Meeting. **Action:** Board members to email Kevin with comments on the Board Training Policy, by April 20th.

The Department of Health and Social Services is proposing to hold Board Training sessions (Module 13) in April or May 2007 for all authorities. With the exception of Andy and Florence all other Board members have participated in the Module 13 training. Andy and Florence's names have been put forward. Jan asks if it could be attended as a refresher. Kevin indicated it may be beneficial for him to attend to gain additional information that can be included in the Board Training Policy. Andy suggested that all interested Trustees be offered the opportunity to attend. **Action:** Rachel to send out the dates for the training sessions and further information to Board members once it becomes available.

6.2 Strategic Plan: Feedback was received from Board Members. Ruth and Margaret are in the process of incorporating them into the Strategic Plan. **Action:** Ruth to email Board feedback out to Board Members with SMT responses. Board Members are to provide any additional feedback to Ruth by Friday April 20th, 2007.

MLA Lunch: A regular MLA luncheon will be organized for late April or early May. The Chair requested items that we would like to -see on the agenda. Some suggestions were; the Consolidated Clinic, Territorial Treatment Center, the Southern Adult Placement repatriation initiative in Hay River and the proposed Dementia facility. These items will be added to the MLA's list of topics.

6.4 Presentations: A general discussion took place on what types of presentations the Board would like to see. A list was developed and

prioritized. The Chair and staff will work together on a detailed calendar that will be presented at the next Board meeting.

Board Presentation Priorities:

- Community Wellness
- Medical Travel/NIHB/Métis Health Benefits
- Doctor and/or NP presentation
- Stanton then Capital Health
- Health Promotion

6.5 Honoraria: The Chair explains the Board Trustee Honoraria rates were changed in the FAM guidelines as of March 2006.

MOTION: Honoraria Rates are to be increased as per the FAM regulations that were revised effective May 1st, 2006. The YHSSA Honoraria rate increases will take effect April 1st, 2007. FAM rates are to be reviewed periodically by a financial comptroller to ensure that they are current.

MOVED BY: Karen Hamre

SECONDED BY: Andy Wong.

ALL IN AGREEMENT – CARRIED

MOTION: To move in Camera

MOVED BY: Andy Wong

SECONDED BY: Karen Hamre

ALL IN AGREEMENT – CARRIED

MOTION: To move out of Camera

MOVED BY: Andy Wong

SECONDED BY: Leone Erasmus

ALL IN AGREEMENT – CARRIED

7. NEW BUSINESS

7.1 CEO Report: The Consolidated Clinic budget has been approved for approximately one million dollars in 2007/2008 for the planning phase. The Board will receive a formal letter. Ruth attended a preliminary meeting at the Department and there will be another meeting on Thursday with Ted Mcleod who has worked on the renovations project with the Inuvik hospital. Karen asks at what point the future of the Great Slave Community Health Clinic is discussed. Ruth informs the Board that the

consolidated clinic plans was approved based on including Great Slave in the process. Currently there is a case of active TB in the community, all protocols are being followed. Last week was Social Worker week. Les's wife came in and offered hand and foot massages to all the Social Program staff. Flowers and cards were sent out to the workers in Lutsel K'e and Fort Resolution. The Minister announced last week that a decision has been made to have TTC remain in Yellowknife and a facility will be developed in Hay River to repatriate NWT residents currently residing in southern placements. An YHSSA committee has now been struck to review our website. Information regarding the Board has been updated. YACCS is in the process of negotiating a collective agreement with the Union representing the staff of Aven Manor. Ruth and the Board Chair met with Aven's Executive Director and Chair to discuss issues. YHSSA is also working with Aven and the Department in the event that contract negotiations break down and a strike takes place. The issue of sole sourcing for services provided by NGO's is being reviewed. The current sole source contracts are going to be extended for one more year to allow for review of processes. The Tree of Peace and YHSSA are hosting a workshop for frontline staff on Chrystal Meth and Crack Cocaine April 18, 19, 2007. Increasingly staff is seeing the effects of these drugs. The Chair informs the Board that they are welcome to attend workshops that are offered by YHSSA. **Action:** Information to be sent out on the workshop to the Board. Karen asks for a follow up to take place regarding the review on Fort Res. There has not yet been a response sent back from the Minister. **Action:** Ruth to find out status of letter sent to the Minister regarding the Northways report and Fort Res MOU.

7.2 Report from JLC: The next JLC meeting is scheduled for the end of the month. This will be the second meeting with the new Minister. Items for discussion will be the use of agency nurses and HR. The Stanton Sub Committee will meet following JLC. All of the Authorities have signed off for the Board Chairs to be the advisory committee to Stanton. The first order of business for this Stanton Sub Committee will be to develop a Strategic Plan. Kevin asks that the issues in HR and the affects that this has on the ability to do business be a priority at the JLC meeting. The Chair will also speak to the importance of having timely appointments made to the Board when a vacancy occurs. Karen asks about the YK appointment. Jan has been extended for one more year. Karen requests an updated list of all Board members and their contact information and term dates. She would like to see term end dates added to the website. **Action:** Rachel to provide an updated list to the Board and have term end dates for Board members be added to the website.

8. NEXT MEETING: The next meeting is tentatively scheduled for May 2nd, 2007.

9. ADJOURNMENT

MOTION: That this meeting of the Yellowknife Health and Social Services Board be adjourned.

MOVED BY: Andy Wong
SECONDED BY: Leone Erasmus

ALL IN AGREEMENT- CARRIED

Rachel Abel
Recording Secretary

Elizabeth Wyman
Board Chair